

Draft Minutes

Greywell Parish Council Meeting

Wednesday 10th May 2017 at 6.00 pm in the Village Hall

1	<p>Present:</p> <p>David Millard (Chairman), Earl of Malmesbury, Henri Mogg, Elizabeth Ford (Clerk), District Councillor John Kennett</p> <p>Apologies: District Councillors Ken Crookes and Stephen Gorys, Nick MacAndrew (Vice Chairman) and Sue O'Neill.</p>	
2	<p>Election of Chairman and declaration of acceptance of office</p> <p>David Millard was proposed by Lord Malmesbury, seconded by Henri Mogg and unanimously voted as Chairman. David Millard signed the Declaration of Acceptance of Office, which was countersigned by the Clerk.</p>	
3	<p>Election of Vice Chairman and declaration of acceptance of office</p> <p>Nick MacAndrew was proposed by David Millard, seconded by Henri Mogg and voted unanimously as Vice Chairman. As Nick MacAndrew was not present at the meeting, the signing of the Declaration of Acceptance of Office was deferred (time to be arranged by the Clerk).</p>	EF
4	<p>Declarations of interest relating to this agenda:</p> <p>None.</p>	
5	<p>Minutes of last meeting:</p> <p>The minutes of the meeting on Wednesday 8th March 2017 were approved and signed.</p>	
6	<p>Matters Arising:</p> <p>a. Hart District Local Plan Consultation An email on planning matters had been sent to the village from the Steering Group. It advised the Odiham and North Warnborough Neighbourhood Plan had been accepted (by 87% of the referendum vote). The Hart District Draft Local Plan included the Neighbourhood Plan housing numbers which did not include the Deptford Lane site. In addition the Draft Local Plan recognised the area between Greywell and North Warnborough, including the Deptford Lane site, as a Settlement Gap. The email also issued guidance to residents in answering the consultation. The Clerk advised that care should be taken that resident submissions were in their own words or they would be disregarded. Cllr Kennett highlighted the Local Plan Consultation Exhibition in the Ridley Hall on Thursday 11th May and showed a graph demonstrating an approximate 2 year surplus of housing permissions above the target trajectory. It was agreed that refund of the Deptford Lane Fighting Fund should not be made until after adoption of the Local Plan. The problem of refund payments being made to individuals (raised by the auditor) was discussed and would be included on the agenda of the next meeting.</p> <p>b. Village Spring Clean This had been carried out on 29th April (over 45 volunteers had participated and it was followed by the normal barbecue at the Annandales'). David Millard thanked all those who had taken part. The Autumn Spring Clean would be held on Saturday 21st October (tbc). The increased problem of fly-tipping was discussed (the recent occurrence on Hook Road had been reported to Hart District Council). The problem would be discussed at the next Hampshire Rural Forum on 4th July (venue tbc).</p>	

	<p><i>c. Request to HC Highways to repair footpath to Church</i> The Clerk would request HC Highways to repair the pavement from Marlow Lodge, to the church lych gate. The problem of parked cars on the pavement was discussed and it was confirmed that this was illegal. Polite notices were suggested as a first measure before a request was made to the local police officer to contact the car owners.</p>	EF
7	<p>Greywell Planning Applications at 10th May2017:</p> <p><i>a. Current applications</i> 17/00975/EIA Request for an Environmental Impact Assessment Screening Opinion under the 2011 EIA Regulations. Proposed water mains from Cove Road Fleet to Greywell Pumping Station. The Clerk would update Councillors on whether the pipeline affected the future of the pumping station, when the planning documents were available on the Hart DC website and timescale for submitting a comment. It was understood that South East Water was planning to stop extracting from the River Whitewater. This raised the possibility of the pumping station becoming a brownfield site for re-development.</p> <p><i>b. Previous applications.</i> The Clerk provided the update on previous applications (<i>See Appendix A</i>)</p>	EF
8	<p>Ongoing issues:</p> <p><i>a. Local Planning Matters</i> This had been covered under item 6(a). The adoption of the Hart District Local Plan was expected in summer 2018. Major objections from developers could be expected during the later examination stages. Cllr Kennett advised that it was better for the Parish Councillors to each submit their own comments than a single comment from the Council.</p> <p><i>c. Speedwatch project</i> The April Speedwatch had been cancelled due to lack of support.</p> <p><i>d. Phone box</i> In the absence of Sue O'Neil, an update on the arrangements to house the defibrillator in the phone box was deferred until the next meeting.</p> <p><i>e. Website – Consider design approach and quote for new website</i> Henri Mogg had reviewed the sample websites included in the quote from Upper Bridge Enterprises. A resident had also volunteered to assist the Parish Council with social media and it was agreed that he would work under the guidance of Henri Mogg. A formal proposal for the new website would be discussed at the next meeting. Cllr Kennett recommended that as a benchmark it was well worth looking at the award winning Crondall website.</p>	GPC
9	<p>Finance:</p> <p>a. Accounts</p> <p><i>i. End of year accounts and bank reconciliation</i> The end of year accounts and bank reconciliation were approved and signed.</p> <p><i>ii. Annual Return</i> Sections 1 and 2 of the Annual Return were approved and signed.</p> <p><i>iii. Internal auditors comments, recommendations and action plan</i> The internal auditors report was reviewed and a method for future refund of the DLFF would be discussed at the next meeting.</p> <p><i>iv. Maintenance of records of donors to the DLFF</i> The Clerk would email donors to the DLFF to obtain their current contact details and request that they advise the Parish Council of any changes.</p>	EF

	<p>b. Bank Bank reconciliations as at 10th May 2017 were approved and signed as correct. Account balances were noted as follows:</p> <p style="margin-left: 40px;">i. Treasurer's account £23,093.51 ii. Business 30 day account £12.26 Less un-presented cheques £nil Reconciled total £23,107.77</p> <p>c. Cheques were approved and/or signed as per the schedule below.</p> <p>d. It was resolved to renew the Parish Council Insurance Policy with Aviva through insurance broker, Came and Company, for a premium of £314.42 as per the 3 year agreement which was due to expire on 31st May 2018.</p>	EF
10	<p>Any Other Business:</p> <p style="margin-left: 40px;">There was no other business</p>	
11	<p>Dates of next meetings:</p> <p style="margin-left: 40px;">Wednesday 19th July 2017 at 6.00pm Wednesday 13th September 2017 at 6.00pm Wednesday 8th November 2017 at 6.00pm</p>	

The meeting closed at approx. 6.45pm

Schedule of cheques and payments for approval/signature on 10th May 2017

Serial	Payee	Services/Goods	Amount	Cheque No	Dated
Retrospective					
1	Greywell Village Hall	Room hire 10.2.16 to 14.12 16	£110.00	458	13-Mar-17
2	D. Millard	Clerk's Leaving Present	£ 50.00	459	16-Mar-17
		Sub-total 1	£160.00		
Current					
3	E Ford	Clerk's Salary (March, April, May)	£458.50	486	10-May-17
4	E Ford	Clerk's mileage & expenses	£94.20	487	10-May-17
5	Do the Numbers Ltd	Internal Audit	£155.00	488	10-May-17
6	N MacAndrew	Village Spring Clean	£90.12	489	10-May-17
7	HALC Ltd	Affiliation Fees	£133.00	490	10-May-17
8	Came and Company	Insurance Premium	£314.42	491	10-May-17
		Sub-total 2	£1,245.24		
		Total	£1,405.24		

Appendix A

Planning Applications for Consideration and Update on Progress

PARISH COUNCIL YET TO COMMENT

Request for an Environmental Impact Assessment Screening Opinion under the 2011 EIA Regulations. Proposed water mains from Cove Road Fleet to Greywell Pumping Station. General Cove Road Fleet Hampshire

Ref. 17/00975/EIA . Validated 26 April 2017, CD 25 May 2017

AWAITING DECISION

Alterations to roof including the removal of flat roof at rear and the pitched roof at front to be raised and extended to cover the rear. Installation of 2no conservation roof lights

Old Chapel Deptford Lane Greywell Hook Hampshire RG29 1BS

Ref. No: 17/00687/HOU | Validated: Wed 22 Mar 2017 | Status: Registered

DECIDED

Creation of new L-shaped extension to existing modern element at rear of property with hipped and pitched clay tile roof, to include new kitchen, with an additional timber-framed lean-to addition to provide utility room, boot room and porch. Etc. Reinstatement of previously removed timber sash window at 1st floor level at rear of modern extension. Introduction of traditional clay tile-hanging on section of front elevation between Southfields and The Old Vicarage. Etc.

Southfields The Street Greywell Hook RG29 1BZ

Ref. No: 16/02837/LBC | Validated: Mon 24 Oct 2016 | Status: Granted 18 January 2017

Ref. No: 16/02836/HOU | Validated: Mon 24 Oct 2016 | **Status: Permission Granted 4 May 2017**

1) Weeping Willow: Reduce by 3-4m to clear power lines. 2) Leyland Cypress Hedge- Fell to ground level 3) Walnut- Crown Lift by 2m. 4) Purple Plum: Crown Lift by 2m.

Royal Oak House Hook Road Greywell Hook Hampshire RG29 1BU

Ref. No: 17/00221/CA | Validated: Mon 30 Jan 2017 | Status: Registered. Determination deadline Monday 13 March, **Decided No objection 7.3.17**

Addition of bathroom to single-storey modern extension. Alterations to external brick wall at rear of existing modern extension and replacement of timber French doors. New conservation roof light to modern extension. Removal of modern plasterboard suspended ceiling.

Old Wharf House Hook Road Greywell Hook RG29 1BT

Ref. No: 17/00050/HOU and Ref. No: 17/00051/LBC | Validated: Thu 12 Jan 2017 | **Granted 13.3.17**

Discharge of condition 3- materials- pursuant to 16/00399/FUL- Erection of a new 3 bedroom dwelling (attached to No.4) with parking and first floor rear extension to existing house (submission of 15/02649/FUL)

4 Dorchester Way Greywell Hook RG29 1BX

Ref. No: 16/00399/CON | Validated: Fri 25 Nov 2016 | Status: **Decided = Condition discharged 15th Feb 2017**