

Draft Minutes

Greywell Parish Council Meeting

Wednesday 19th July 2017 at 6.00 pm in the Village Hall

1	<p>Present:</p> <p>Nick MacAndrew (Vice Chairman), Earl of Malmesbury, Sue O'Neill District Councillors Ken Crookes and Stephen Gorys and Elizabeth Ford (Clerk)</p> <p>Apologies: David Millard (Chairman), Henri Mogg, County Councillor Jonathan Glen, District Councillor John Kennett.</p>	
2	<p>Minutes of last meeting</p> <p>The minutes of the last meeting, the Parish Council Annual Meeting (AGM), on Wednesday 10th May 2017 were approved and signed.</p>	
3	<p>Declarations of interest relating to this agenda:</p> <p>None (but see under 6g))</p>	
4	<p>Matters Arising:</p> <p><i>a. The Villager</i> The Villager magazine serves 5 villages of which only Greywell is in Hart District. Nick MacAndrew would discuss additional more informal content for the magazine with Henri Mogg and whether the welcome of new residents to the parish would be continued. The Clerk would provide an updated list of planning applications to Henri Mogg in time for the mid month submission of Greywell text to the magazine editor.</p> <p><i>b. Report on tree by water Works Cottages</i> It was resolved to appoint Cedardale Arboricultural Specialists to pollard the problem two-stemmed goat willow by the Water Works Cottages for a cost of £310 plus VAT. The works would utilise a mobile elevated working platform to undertake the works safely and logs would be left on site for collection by residents as fire wood. The Parish Council understood in good faith that it was the owner of the land involved (formal documentation of this was currently being sought) and would confirm any TPO or Conservation Area Notice requirements with Hart DC. The Clerk would contact the resident who had concern regarding the safety of the tree.</p> <p><i>c. Pothole next to post box on Hook Road</i> Nick MacAndrew would contact the Royal Mail regarding the leaning post box and ask whether the pothole beside this could be repaired at the same time.</p>	<p>NMacA EF</p> <p>EF EF</p> <p>NMacA</p>
5	<p>Greywell Planning Applications at 10th May 2017:</p> <p><i>a. Current applications</i> No current applications.</p> <p><i>b. Previous applications.</i> The comment submitted by GPC on 17/00975/EIA Screening Opinion for the proposed water mains from Cove Road Fleet to Greywell Pumping Station is included as Appendix A. SE Water would supply the Clerk with information on the future use of the Greywell Pumping Station site from its Water Resources Plan (to approx 2035).</p>	

6	<p>Ongoing issues:</p> <p><i>a. Local Planning Matters</i></p> <p><i>i. Deptford Lane and ii. Hart Local Plan</i> Odiham Neighbourhood Plan was now fully adopted. The Plan did not include the settlement gap but it did not recommend development of site 108 (Deptford Lane). The latter would make it more difficult to obtain planning permission for houses there. The two District Councillors were thanked for their support in the preparation of the plan.</p> <p>Consultation on the Hart District Draft Local Plan had closed on June 9th and analysis of the results was underway. There was limited time to complete the Local Plan and compliance with deadlines was necessary to avoid loss of the New Homes Bonus (approx. £2M) which was a significant part of the Hart budget (approx. £10M). This meant that even with the recent change in leadership of Hart District Council (now led by a coalition of Liberal Democrat Councillors and The Community Campaign (Hart)) it was unlikely that there would be major changes to the spatial strategy of the plan as there was insufficient time to carry out a re-assessment of sites.</p> <p>A major planning appeal was now underway against “no determination” on a proposed major housing development (450 homes) at Grove Farm. This would be decided in about 6 weeks and was significant to planning policy in Hart District as it was expected to involve a challenge to the Hart DC Objective Assessment (OA) of housing needs in the area. The decision on the appeal would inform later consultation on the Local Plan both with respect to the numbers and basis of the housing needs assessment. Successful challenge to the OA would have implications for the Hart DC five year housing supply. The Appeal also included a local gap issue so would indicate the Public Inspectorate view of the inclusion of settlement gaps in the Local Plan.</p> <p><i>b. Footpath repairs along the Street from Cedar Tree House to the Lychgate</i> The HC Highways officer, who had visited Greywell, had advised that repairs were not necessary as the footpath was not unsafe. Nick MacAndrew would contact County Cllr Jonathan Glen to request repairs as the footpath was considered too difficult for the elderly.</p> <p><i>c. Speedwatch project</i> Deferred until the next meeting.</p> <p><i>d. Phone box – defibrillator</i> The defibrillator had now been in place and fully operational for two months. A 2-hour training session on CPR and the use of defibrillators was planned for September (Village Hall). Sue O’Neill would carry out the four monthly check on and update the website record. The cursory weekly check would be carried out by Sue O’Neill with back-up by Henri Mogg.</p> <p>It was resolved to join the Heartbeat Trust Emergency Contact Telephone Scheme with a set-up cost of £45 and annual fee of £100. Recruitment of the ten members for this scheme would be made at the training session. The members would receive extra training and the first to answer when called under the scheme would take the defibrillator to the patient. Sue O’Neill would email residents to ask if they would like to be included in the Scheme but were not available to attend the September training session.</p> <p><i>e. Ownership of land in front of the waterworks</i> The SE Water estate contact was not available before the meeting. The Clerk would contact him and adjacent landowners for information on land ownership history of the land outside the Greywell Pumping Station.</p> <p><i>e. Dog waste bin</i> Deferred until the next meeting. Cllr Ken Crookes would check costs with Hart DC</p>	<p>NMacA</p> <p>SO’N SO’N & HM</p> <p>SO’N</p> <p>SO’N</p> <p>EF</p> <p>KC</p>
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	<p><i>f. Power to refund unused DLFF monies</i> Nick MacAndrew, Lord Malmesbury and Sue O'Neill declared a pecuniary interest but continued in the interest of the Parish. The Clerk had previously circulated legal advice to Councillors which confirmed that Greywell Parish Council did have the power to refund to residents any unused monies in the DLFF.</p> <p><i>g. Website</i> The data protection requirements of the resident email list were discussed. It was decided that it was not formally a Greywell Parish Council list, the contact details were freely given by residents and the list was for local community good. It was therefore decided that there were no Data Protection restrictions and it would be given to Scott Flatman in support of preparation of the new website and Facebook page. Nick MacAndrew would invite new residents to join the list. The Clerk would ask Henri Mogg to invite Scott Flatman to the next meeting.</p> <p><i>h. Parish Lengthsman Scheme</i> It was resolved to join the Newnham Parish Council cluster of the HC Parish Lengthsman Scheme. The list of Lengthsman duties is included as Appendix B. Nick MacAndrew would contact the Chairman of Dogmersfield Parish Council for advice on how to get the best out of the scheme. The Clerk would contact the Parish Lengthsman to arrange a site visit with Councillors.</p> <p>The Clerk would contact HC Highways to request management of the trees overhanging the highway on Hook Road between the parish boundary at Cotman's Corner and the A287.</p>	<p>EF NMacA EF</p> <p>EF NMacA EF</p> <p>EF</p>												
7	<p>Report from County Councillor No report as the County Councillor did not attend the meeting.</p>													
8	<p>Report from District Councillor In addition to the District Councillor reports under 6 a) three main issues facing Hart DC were reported:</p> <p>i) there was a high financial risk to the District Council if the Hart District Local Plan was not finished in time; ii) preparation of the budget for 2018/2019 would start in September well ahead of confirmation of the receipt of the £2M New Homes bonus which was an integral part of the budget; iii) there were challenges ahead in the working of the 5 Councils initiative for shared services.</p> <p>The new Hart leadership were to update the corporate plan. The Scrutiny Committee (chaired by Cllr Ken Crookes) had set up a lengthy work programme to hold both Hart officers and cabinet to account .</p>													
9	<p>Finance:</p> <p>a. Bank Bank reconciliations as at 19th July 2017 were approved and signed as correct. Account balances were noted as follows:</p> <table data-bbox="379 1720 943 1845"> <tr> <td>i.</td> <td>Treasurer's account</td> <td>£21,848.27</td> </tr> <tr> <td>ii.</td> <td>Business 30 day account</td> <td>£12.26</td> </tr> <tr> <td></td> <td>Less un-presented cheques</td> <td>£nil</td> </tr> <tr> <td></td> <td>Reconciled total</td> <td>£21,860.53</td> </tr> </table> <p>b. Cheques were approved and/or signed as per the schedule below.</p> <p>c. It was resolved to apply for electronic banking and electronic payments.</p>	i.	Treasurer's account	£21,848.27	ii.	Business 30 day account	£12.26		Less un-presented cheques	£nil		Reconciled total	£21,860.53	<p>EF</p>
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10	<p>Items for agenda of next meeting It was agreed that the item "Any Other Business" would be included on future agendas. If any business required a resolution it would be included on the agenda of a future meeting.</p> <p>A resident had volunteered to paint the telephone box and a grant to buy the paint was being sourced.</p>	
11	<p>Dates of next meetings – Diary for the year ahead: The dates of the next meetings were:</p> <p>Wednesday 13th September 2017 at 6.00pm Wednesday 8th November 2017 at 6.00pm</p> <p>Agreement of the diary for the year ahead was deferred to the next meeting.</p> <p>Cllr Stephen Gorys gave his apologies for both meetings due to attendance at Hart DC Planning Committee meetings. The Clerk was to advise him if issues arose which required his attendance at the beginning of the Parish Council meeting.</p>	EF

The meeting closed at approx. 7.25pm

Schedule of cheques and payments for approval/signature on 19th July 2017

Serial	Payee	Services/Goods	Amount	Cheque No	Dated
Retrospective			nil		
		Sub-total 1	£ 0.00		
Current					
9	E Ford	Clerk's Salary (June, July)	£313.88	492	19-July-17
10	E Ford	Clerk's mileage & expenses	£49.80	493	19-July-17
11	Upper Bridge Enterprises	Website Annual Fees	£178.80	494	10-May-17
		Sub-total 2	£542.48		
		Total	£542.48		

Appendix A Planning Applications for Consideration and Update on Progress

PARISH COUNCIL YET TO COMMENT

No applications

DECIDED

Request for an Environmental Impact Assessment Screening Opinion under the 2011 EIA Regulations. Proposed water mains from Cove Road Fleet to Greywell Pumping Station. General Cove Road Fleet Hampshire

Ref. 17/00975/EIA. Text of Parish Council comment below. Hart Decision 26 June 2017 – not EIA development.

Greywell Parish Council
Monday 12th June 2017

Re: Ref. 17/00975/EIA. Request for an Environmental Impact Assessment Screening Opinion under the 2011 EIA Regulations. Proposed water mains from Cove Road Fleet to Greywell Pumping Station. Greywell Pumping Station Deptford Lane Greywell Hook

I would appreciate it if you would accept this comment from Greywell Parish Council on the above application.

SE Water state that EIA (and therefore planning permission) is not required and so works can be carried out under pdr as a statutory undertaker. SE Water does state that it would still be required to obtain various consents e.g. obtain SSSI consent when crossing SSSI' etc.

Greywell Parish Council agrees that an EIA is not required but would like to highlight that the River Whitewater immediately west of the scheme is a SSSI and there are other areas of nature conservation value close to Greywell and the Whitewater River. Greywell Parish Council asks that these are specified along with other sensitive sites in the Hart District Council Decision Report on the application to ensure that any necessary protections are put in place and disturbance of these areas is avoided.

Yours sincerely
Clerk to Greywell Parish Council

Alterations to roof including the removal of flat roof at rear and the pitched roof at front to be raised and extended to cover the rear. Installation of 2 no conservation roof lights

Old Chapel Deptford Lane Greywell Hook Hampshire RG29 1BS

Ref. No: 17/00687/HOU | Validated: Wed 22 Mar 2017 | Status: Registered

Parish Council comment of no objection. Decision 13/July 2017 Permission granted.

SCHEDULE TWO: DUTIES OF PARISH LENGTHSMAN

This schedule lists the duties the Parish Lengthsman may undertake.

1 Drainage

- Clearing existing drainage grips
- Maintaining ditches
- Cleaning channels
- Clearing outfalls
- Rodding pipes (off highway)
- Flood prevention works (as specifically directed by the Parish Council as "Further Works")

2 Signage

- Cleaning (non illuminated)
- Minor repairs

3 Other Minor Works

- Remove soil/detritus
- Cutting back vegetation overhanging the road or footway
- Clearing footways of weeds/moss
- Removing vegetation from parapets or fences
- Grass strimming
- Reporting defects
- Sweeping
- Litter picking
- Removing flyposting
- Unauthorised sign and graffiti removal
- Cleaning street name plates
- Cleaning bus shelters
- Minor repairs to street furniture
- 'Village upkeep'

SCHEDULE THREE: EXCLUDED WORKS

This schedule lists the duties the Parish Lengthsman may not undertake.

- 1 Cleaning, repair or any work on:
 - Street Lighting
 - Illuminated signs and bollards (i.e. any street furniture with an electrical connection)
 - The live road,
 - and, Patching and structural repairs (no excavation due to possibility of underground apparatus)
 - Emergency call-outs to highway incidents.