

Draft Minutes

Greywell Parish Council Meeting

Monday 16th October 2017 at 6.00 pm in the Village Hall

1	<p>Present: David Millard (Chairman), Nick MacAndrew (Vice Chairman), Sue O'Neill, Henri Mogg (arrived at 6.55pm during item 9 d.), District Councillors Stephen Gorys and John Kennett, Elizabeth Ford (Clerk), Scott Flatman.</p> <p>Apologies: Earl of Malmesbury, County Councillor Jonathan Glen, District Councillor Ken Crookes.</p> <p>The Chairman thanked the Council for accommodating the change in meeting date and introduced Scott Flatman who would take part in the discussion under item 10.</p>	
2	<p>Minutes of last meeting</p> <p>The minutes of the last meeting on Wednesday 19th July 2017 were approved and signed.</p>	
3	<p>Declarations of interest relating to this agenda:</p> <p>None</p>	
4	<p>Matters Arising:</p> <p><i>a. The Villager</i> (deferred until after HM arrived at 6.55pm). Contact with a member of the editorial team had not been possible for a couple of weeks. It was decided to include more information in the Parish entry including events in the village, names of new residents (if agreement so obtained), copy of information from the new website and Facebook pages and events held by local societies.</p> <p><i>b. Parish Lengthsman Scheme</i> The Clerk was to request the Parish Lengthsman to arrange a date to walk around the village with Nick MacAndrew, and other Councillors if available.</p> <p><i>c. Report on works carried out in village</i> Since the last meeting the post box had been vertically re-aligned and the goat willow outside the Pumping Station site had been pollarded.</p>	EF
5	<p>Greywell Planning Applications at 10th May 2017:</p> <p><i>a. Applications to be considered at meeting</i></p> <p>i. 17/01952/HOU & 17/01953/LBC. 5 Manor Farm Barns, The Street, Greywell. Proposal: Insertion of 5 no. Roof Lights This was discussed and it was resolved that the Parish Council would not comment on the application.</p> <p>ii. 17/01807/CA & 17/01801/LBC. Manor Farm Barns, The Street, Greywell. Proposal: Conversion and extension of farm buildings to create five dwellings, etc.(pursuant to previous permission/consents) etc. This was discussed and it was resolved to defer comment on the application until the next meeting when the planning officer's report was expected to be available.</p>	

	<p><i>b. Update on previous applications.</i></p> <p>17/00975/EIA Screening Opinion for the proposed water mains from Cove Road Fleet to Greywell Pumping Station. Hart had decided that an EIA was not required. South East Water could therefore carry out the scheme under its permitted development rights as a statutory undertaker (see item 15).</p> <p><i>c. Local planning matters</i></p> <p>i. <i>Deptford Lane</i></p> <p>ii. <i>Hart Local Plan</i></p> <p>Both items i and ii were discussed together. The Planning Inspector decision to allow the Grove Farm appeal had reduced protection of the Deptford Lane site from development until the new Local Plan was in place. The ongoing Government consultation on new housing numbers would not be completed until after the new Local Plan was submitted. It was decided that the Parish Council would monitor new planning applications closely.</p> <p>iii. <i>Land at Greywell Pumping Station</i></p> <p>Confirmation of the Parish Council ownership of the land in front of the Pumping Station had not yet been obtained.</p> <p>The agent dealing with land disposals for South East Water had confirmed that no land at Greywell Pumping Station was currently for sale and that South East Water had future operational requirements for the site. It was decided that Nick MacAndrew would discuss this with the local residents who had raised the issue.</p>	<p>GPC</p> <p>NMcA</p>
6	<p>Ongoing issues:</p> <p><i>a. Speedwatch project</i> (deferred until after Henri Mogg arrived during item 9 d.) It was resolved to carry out a further Speedwatch in November and then start again in Spring 2018</p> <p><i>b. Phone box – defibrillator and CPR training</i> A free training session on CPR and the use of defibrillators would be held on the evening of Monday 30th October. Sue O’Neill with back-up by Henri Mogg was carrying out the weekly maintenance. The British Coatings Federation had donated the materials for the painting of the phone box which a local resident had kindly volunteered to carry out. It was resolved to approve the fixing of a plaque on the phone box acknowledging the support for the provision of the defibrillator by the British Heartbeat Trust and the British Coatings Federation.</p> <p><i>c. Dog waste bin</i> The Clerk would ask Cllr Ken Crookes for costs for the provision of a second bin for the village.</p>	<p>HM</p> <p>SO’N</p> <p>EF</p>
7	<p>Report from County Councillor</p> <p>No report as the County Councillor did not attend the meeting.</p>	
8	<p>Report from District Councillor</p> <p>i. Hart DC were no longer sending out neighbour letters to advise on planning applications. Request of the notification of new applications could be made by the use of the map search function on the Hart DC website planning pages. The inclusion of information on new applications on the new Greywell website and Facebook page was discussed. The Parish Council as a statutory consultee would still be contacted by Hart District Council. Applicants would still be required to post a paper notice on the development site. It was suggested that residents advised their neighbours who were not on-line when an application was submitted and noted that information on planning applications was also available in The Villager magazine.</p> <p>ii. The new Hart leadership had completed its corporate plan.</p>	

	<p>iii. A highly regarded Head of Department (Phil Turner for Housing Services) was leaving and the District Council was currently recruiting for a replacement.</p> <p>iv. Waste contracts were being renegotiated with Veolia's contract ceasing in 2018.</p>									
9	<p>Finance:</p> <p>a. <i>To approve and accept Annual Return for year ending 31 March 2017 following completion of audit.</i> The audit had been completed on 13th September 2017 with no changes to the accounting statements, as approved at the meeting on 10th May, and no issues arising. It was resolved to approve and accept the Annual Return (proposed by Sue O'Neill and seconded by Nick MacAndrew).</p> <p>b. <i>To note current financial situation and sign bank statements</i> Bank reconciliations as at 16th October 2017 were approved and signed as correct. Account balances were noted as follows:</p> <table style="margin-left: 40px;"> <tr> <td>i. Treasurer's account</td> <td style="text-align: right;">£20,933.79</td> </tr> <tr> <td>ii. Business 30 day account</td> <td style="text-align: right;">£12.26</td> </tr> <tr> <td>Less un-presented cheques</td> <td style="text-align: right;">£nil</td> </tr> <tr> <td>Reconciled total</td> <td style="text-align: right;">£20,946.05</td> </tr> </table> <p>c. <i>Request for grant by South Central Ambulance Service co-responder</i> The Clerk was requested to obtain additional information. The decision on the grant application was deferred to the next meeting.</p> <p>d. <i>Request for grant from the United Parish for its Messy Church initiative</i> It was resolved not to grant the application.</p> <p>e. <i>To consider contribution towards Clerk training on new audit regime.</i> It was resolved to provide £12.50 towards the £40 cost of the training course.</p> <p>f. <i>Payments and cheques for signature.</i> Cheques were approved and/or signed as per the schedule below.</p> <p>g. <i>Update on registration for electronic banking.</i> Councillors were required to register themselves for electronic banking and the Clerk would forward the necessary information.</p>	i. Treasurer's account	£20,933.79	ii. Business 30 day account	£12.26	Less un-presented cheques	£nil	Reconciled total	£20,946.05	<p>EF</p> <p>EF</p>
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10	<p>Website and Facebook page</p> <p>A working party consisting of Cllr Henri Mogg and resident volunteer Scott Flatman had been formed to update the Greywell Village Website (originally in place since 2009) and Greywell Social Presence. A detailed proposal, which had been previously circulated, was discussed and it was unanimously resolved (proposed by Nick MacAndrew and seconded by David Millard) to appoint Upperbridge Enterprises to re-design the website using a standard format and at a one-off design cost of £250 (£125 payable in advance) with an annual charge of £158 for the hosting and domain name. All costs exc VAT. Local groups would be able to maintain their sections using a simple interface with no coding required. Scott Flatman was advised to contact Alistair Trigg at Hart DC for technical support on linking the website to the Hart planning portal feed. The option to charge fees or obtain sponsorship for local businesses to advertise on the website was discussed. A monthly guest blog by a local historian was also discussed. There would be no members' area but users could ask to be notified when a new entry was made. Security concerns of listing village events such as safari suppers were discussed due to the information on the website being widely accessible.</p> <p>The Facebook page had already been created and had been set up as community forum hosted on Facebook with the objectives of: being a source of community information, the organisation of events and link to the Parish Council and other bodies. Scott Flatman was asked to suggest dates to hold a training session on Facebook in the Village Hall. It was confirmed that the Facebook page would not be owned by the Parish Council and not the</p>	<p>SF</p> <p>SF</p>								

	<p>responsibility of the Parish Council. Following discussion of the airing of controversial views on the Odiham Facebook page, it was confirmed that the roles and responsibilities of Councillors as individuals included representing the Council's policy and decision to outside bodies. Any differing views would need to be clearly identified as the personal views of the individual.</p> <p>Thanks were given to Scott and Henri for their work and Scott was requested to liaise with the Clerk to organise payment of invoices.</p>	SF & EF
11	<p>The Village Bonfire</p> <p>The event risk assessment had been updated and forwarded to the Parish Council insurance brokers. Following the possibility that Mike Barter would not be able to run the firework display the Clerk advised that it was necessary to have a qualified/competent individual for the fireworks. If Mike Barter was still unavailable, Mike O'Neill would ask Julian Stanley to run the fireworks.</p>	M O'N
12	<p>Remembrance Day wreath</p> <p>It was resolved that the Village Hall rather than the Parish Council should be asked to pay for a wreath and the Clerk was asked to check with Julia Annandale regarding its purchase.</p>	EF
13	<p>Superfast broadband funding</p> <p>David Millard had received no reply from HCC to repeated requests for information on the provision of Superfast Broadband in the Village, particularly for Deptford Lane. BT Openreach engineers recently working on existing cabling at Deptford Lane had commented that there should be no problem with the cabling carrying SFB. David Millard would continue to pursue.</p>	DM
14	<p>Additional requirements for controls on personal data storage from the new General Data Protection Regulations (in place May 2018)</p> <p>The Clerk would outline requirements and suggest how to achieve by next meeting</p>	EF
15	<p>Meeting on South East Water pipeline works along Deptford Lane April 2018</p> <p>South East Water would host a meeting for local representatives, inviting Parish, District and County Councillors and the Local MP, at Greywell Village Hall at 7pm on Wednesday 22nd November. The meeting was to obtain feedback so disruption could be minimised when the works (separate to the major Cove Road Fleet to Greywell scheme referred to under item 5 b.) crossed Deptford Lane, Bidden Road and West Street. A later meeting would be held for residents on Wednesday 6th December and residents would also be sent letters with information on the works.</p>	
16	<p>Proposed cuts to train services from Winchfield and Hook</p> <p>New train operator South Western Railway was running a public consultation until 22 December 2017 on changes to the timetable. Changes would be in place by December 2018 and proposals included a reduction in the number of trains stopping at Winchfield and Hook stations as well as a reduction in the number of carriages per train.</p> <p>It was agreed that David Millard would circulate information to residents and respond on behalf of the Parish Council to the train company survey, the We Love Hart "Save our Stations" campaign and the Ranil Jayawardena MP petition.</p>	DM
17	<p>Attendance at HALC 70th AGM</p> <p>The Clerk would circulate details of the meeting to Councillors.</p>	EF
18	<p>Transport in Hart Survey</p> <p>The Transport in Hart Group was carrying out a survey (on-line and paper) of public transport needs in Hart District. The survey would close on 30th November. The survey was described as an HCC survey in the meeting. The Clerk would circulate details.</p>	EF
19	<p>Items for agenda of next meeting</p> <p>None</p> <p>A reminder was made that it was the Village Clean-up on the following weekend.</p>	

20	<p>Dates of next meetings The next meeting would be on Wednesday 8th November at 6pm. This would be a short meeting focused on setting the budget for 2018/2019 and also deciding the dates for meetings until the election in May 2018.</p> <p>Cllr Stephen Gorys gave his apologies for 8th November meeting due to attendance at Hart DC Planning Committee meeting.</p>	
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The meeting closed at approx. 7.52pm

Schedule of cheques and payments for approval/signature on 16th October 2017

Serial	Payee	Services/Goods	Amount	Cheque No	Dated
Retrospective					
12	Cedardale	Pollarding of goat willow	£372.00	495	8.9.17
		Sub-total 1	372.00		
Current					
13	E Ford	Clerk's Salary& expenses (Aug, Sep, Oct)	£486.82	496	16.10.17
14	CPRE Central	Annual membership	£25.00	497	16.10.17
15	CPRE Hampshire	donation	£50.00	498	16.10.17
		Sub-total 2	£561.82		
		Total	£933.82		