

Draft Minutes

Greywell Parish Council Meeting

**Wednesday 6<sup>th</sup> June 2018 at 6.00 pm in the Village Hall**

1	<p><b>Present:</b> David Millard (Chairman), Earl of Malmesbury, Henri Mogg County Councillor Jonathan Glen, District Councillor John Kennett, Elizabeth Ford (Clerk), 26 members of the public <b>Apologies:</b> District Councillors Ken Crookes and Stephen Gorys. Apologies accepted from Parish Councillors Sue O'Neill (Vice Chairman) and Mike Barter</p>	
2	<p><b>Minutes of last meeting</b> The minutes of the meeting on Wednesday 18<sup>th</sup> April and the AGM on Wednesday 9<sup>th</sup> May 2018 were approved and signed.</p>	
3	<p><b>Declarations of interest relating to this agenda:</b> None</p>	
4	<p><b>Matters arising from previous minutes</b> Only non-urgent matters were arising and these were deferred to the next meeting.</p>	
5	<p><b>Planning:</b></p> <p><i>a. Applications to be considered at meeting</i></p> <p><b>i. 18/00765/FUL, Dairy Complex White Lane</b> Partial demolition and conversion of existing agricultural buildings to provide a day health spa facility. Creation of secondary access road, provision of car parking, landscaping and planting. DM explained the Parish Council's role as a statutory consultee in the planning application process with Hart District Council being the local planning authority. Hart DC was obliged to consult with the Parish Council (and others) on any planning application in the parish, but was not obliged to agree with the Parish Council view. As the Planning Authority, Hart DC was also required to decide on an application following policies included in the National Planning Policy Framework, the Local Plan (currently lapsed but with saved policies to be taken into account), the replacement Local Plan (yet to be adopted) and the Neighbourhood Plan (N.B. no NP in Greywell). DM then advised on the process to be followed under this item. At 6.12pm the meeting was opened for residents to make comments, with more than 15 residents making detailed comments or requests for clarification on the impact of the proposals. The open session closed at 6.44pm and each Councillor in turn then discussed and commented on the application. Informative reports by the two Parish Councillors not at the meeting were also presented. DM as Chairman then summarised the response. <b>It was resolved</b> unanimously to submit the comment to object to the application and DM and the Clerk were delegated to draft the detailed comment to Hart District Council. DM thanked residents for attending and advised that they were could leave.</p> <p><b>ii. 18/01064/FUL , Manor House The Street</b> Use of an existing outbuilding/annexe as a separate residential unit, independent of the main dwelling. The application was discussed and <b>it was resolved</b> to submit the comment to support the application.</p> <p><b>iii. 18/01065/LBC, Manor House The Street</b> Minor internal layout changes and refurbishment. The application was discussed and it was resolved to submit the comment to support the application.</p> <p><i>b. Update on previous applications. - See Appendix A.</i> <i>c. Local planning matters - none discussed at meeting</i></p>	DM & Clerk

6	<p><b>Report from County Councillor</b></p> <p>The Clerk would forward the written report from County Councillor Jonathan Glen to HM for inclusion in The Villager. Following a fallen tree at the weekend on Hook road a request was made to obtain an emergency contact number for HCC. A resident was now dealing directly with HC Highways local engineer regarding a flooding issue. JG was aware of the ongoing problem and was monitoring the situation. A request was made for any information on flytipping to be forwarded to the Environment Department at Hart DC. This would then be used by the HCC investigation team, which had been recently set up as part of the County Council's strategy to combat fly-tipping.</p>	Clerk								
7	<p><b>Report from District Councillor</b></p> <p>The Local Plan was expected to be submitted to the Secretary of State on 9<sup>th</sup> June.</p>									
8	<p><b>Finance:</b></p> <p><i>a. To note current financial situation and sign bank statements</i> Bank reconciliations as at 5<sup>th</sup> June 2018 were approved and signed as correct. Account balances were noted as follows:</p> <table border="0"> <tr> <td>i. Treasurer's account</td> <td>£22,250.34</td> </tr> <tr> <td>ii. Business 30 day account</td> <td>£12.26</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£50.00</td> </tr> <tr> <td>Reconciled total</td> <td>£22,212.60</td> </tr> </table> <p><i>b. Payments and cheques for signature.</i> Payments were approved as per the schedule below.</p> <p><i>c. To decide on actions following Internal Audit for year ending 31<sup>st</sup> March 2018</i> Data protection requirements for the village email list would be reviewed to ensure compliance with the new GDPR. Transparency Code deficiencies in the existing website would be addressed. The legal opinion on the holding of the DLFF "in trust" had been obtained from a senior specialist solicitor via the Society for Local Council Clerks. It was decided that a second opinion was not required.</p> <p><i>d. To receive and approve 17/18 Accounts</i> The 2017/2018 Accounts were circulated prior to the meeting. They were received and <b>it was resolved</b> to approve them.</p> <p><i>e. To receive and approve Section 1 of the Annual Return</i> Section 1 of the Annual Return was received and <b>it was resolved</b> to approve it.</p> <p><i>f. To receive and approve Section 2 of the Annual Return</i> Section 2 of the Annual Return was received and <b>it was resolved</b> to approve it.</p>	i. Treasurer's account	£22,250.34	ii. Business 30 day account	£12.26	Less un-presented cheques	£50.00	Reconciled total	£22,212.60	
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9	<p><b>Any other business and items for agenda of next meeting</b></p> <p>Where enforcement of environmental health problems was required it was necessary to send a written complaint to Hart DC Environmental Health Team.</p>									
10	<p><b>Dates of next meetings</b></p> <p>The next meeting (at 6pm in Greywell Village Hall) was confirmed as:</p> <p>Wednesday 4<sup>th</sup> July</p>									

### Schedule of cheques and payments for approval/signature on 6<sup>th</sup> June 2018

Serial	Payee	Services/Goods	Amount	Cheque No	Dated
<b>Retrospective</b>			nil		
7	C Gallop	Grass cutting 2017 & 2018	100.00	518	21 May 2018
<b>Current</b>					
8	E Ford	Clerk salary & exp (June)	165.04	519	6 June 2018
9	E Greene	Internal audit	£160.00	520	6 June 2018
		<b>Total</b>	<b>£425.04</b>		

## **Appendix A - Update on Previous Planning Applications**

### **18/00389/FUL, Garage Adjacent To Hook Road Greywell**

Replacement of existing garage with new store/workshop to be used in association with Dorchester and Holly Cottage.

Parish Council comment to object. **Status:** Application withdrawn.

**17/01800/FUL & 17/01801/LBC.** Manor Farm Barns, The Street, Greywell.

**Proposal:** Conversion and extension of farm buildings to create five dwellings, etc

Parish Council comment no objection. **Status:** Application ongoing. No further info. since 10 November 2017

**17/03487/FUL.** Land Adjacent to Junction 6 M3 Basingstoke Hampshire.

**Proposal:** Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works. Validated 2 November 2017.

Parish Council comment to object. **Status:** Application ongoing. Last doc posted was a comment from HCC Flood and Water management Team consultee dated 12th May requesting further info. Agreed expiry date for application is 31<sup>st</sup> July 2018.

### **16/00109COU3, P.I. Ref. APP/N1730/C/17/3176640, 8 Dorchester Way**

Appeal against: Unauthorised change of use of private land to form garden land and erection unauthorised structures.

Interested party comments due 24 Nov 2017

Appellant/LPA Final comments due: 15 Dec 2017

**Status:** Appeal undecided (as of 5 June 2018)