

# **Greywell Parish Council Privacy Notice**

Greywell Parish Council takes the protection of your data seriously. Our aim is to provide a valuable service whilst safeguarding our users' privacy. Collecting some personal information is necessary if we are to satisfy the expectations and requirements of our users and we have set out below what we will do with your personal information

## **Visitors to Greywell Parish Council Website**

The Parish Council does not collect any Personally Identifiable Information (PII) about you when you visit our website, including via Cookies, but please read the details below which include an explanation of some exceptions

## **Google Analytics**

We use Google Analytics, which is a web analytics service offered by Google, to track and analyse traffic to this website. This helps us offer a better user experience for you. Every device (router, desktop, tablet, smartphone etc) that is connected directly to the Internet is allocated an Internet address called an IP address. This IP address is considered to be PII because it identifies your location

By default, Google Analytics saves your IP address. To maintain your privacy however, we have prevented your IP address from being saved by Google Analytics

## **Contact Form**

On our Website, there is a contact form with which you can send a message to our organisation. The forms can include fields of PII, including your name and email address. None of this PII is stored in the website's database or anywhere else. It is only included in an email, which is sent to the Parish Clerk and a copy of this email to you

**Signed Parish Council Chairman:**

**Date:**

**Adopted by Greywell Parish Council May 2020**

**Review date May 2021**