

GREYWELL PARISH COUNCIL

The next meeting of Greywell Parish Council
will be held in the Village Hall at 6pm on Thursday 21 July 2022

Beverley Bridgman, Parish Clerk – 15 July 2022



Members of the public and press are warmly invited to attend the Parish Council meeting as observers and can speak once on any agenda item during the public session. Speeches shall not exceed three minutes and the session shall not normally exceed 15 minutes. In line with our Standing Orders the meeting should not exceed 2 hours.

Agenda

1. Receive and accept apologies for absence
2. Receive and note any declarations of interest relevant to the Agenda
3. The Chairman to sign as a correct record the minutes of the Annual Parish Council meeting held on 19 May 2022
4. Election of Vice Chairman (if required) and signing of Declaration of Office
5. Open the meeting to members of the public (public session)
6. Receive reports from Parish Clerk, County and District Councillors
7. Consider and discuss the following planning application:
 - a) Request for Scoping Opinion in relation to redevelopment proposals of approximately 32 hectares of land
Land At Lodge Farm, Hook Road, North Warnborough
Reference 22/01347/EIA
8. Update on previous planning applications
9. Approve the Electronic Payment request for July 2022
10. Note the current financial situation and sign bank statements
11. Note Q1 accounts
12. Receive report from Cllr Muir regarding her recent training course and agree future attendance by other councillors if requested
13. Consider a request for funding from Hart Citizens Advice
14. Discuss the Parish Council bank account
15. Update from Cllr Barter regarding adverse possession of land at the pumping station
16. Agree the future strategy for management of the parish website
17. Agree dates and times of the September and November meetings
18. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting whilst confidential business is discussed
19. To discuss confidential business regarding the Lengthsman Scheme
20. To discuss confidential business regarding the Parish Clerk's contract of employment

An Agenda Pack is available on line at www.greywell.info

Email: parishclerk@greywell.info

GREYWELL PARISH COUNCIL

Minutes of the Greywell Parish Council meeting held in the Village Hall at 6pm on Thursday 19 May 2022

In attendance: - Cllr M Barter, Cllr H Mogg and Cllr L Muir

Also in attendance-Beverley Bridgman (Parish Clerk), and 3 members of the public

Draft minutes subject to confirmation

In the absence of the current Chairman Cllr Millard, the meeting was opened by the current Vice Chairman Cllr Barter

1. Election of Chairman and signing of Declaration of Office

Cllr Barter was elected as Chair of Greywell Parish Council for the ensuing year. Cllr Barter signed the Declaration of Acceptance of Office

(Proposed by Cllr Mogg, seconded by Cllr Muir)

2. Election of Vice Chairman and signing of Declaration of Office

The Parish Clerk confirmed there is no legal requirement to elect a Vice Chairman. Agreed to postpone a decision until the next Parish Council meeting when hopefully all Councillors will be present

3. Receive and accept apologies for absence

Apologies received and accepted from the Earl of Malmesbury. It was noted that all District and County Councillors had also sent apologies

4. Receive and note any declarations of interest relevant to the Agenda

None

5. Co-option of new councillor

Richard Cole was co-opted as a Parish Councillor

(Proposed by Cllr Barter, seconded by Cllr Mogg, all in favour)

6. Co-opted councillor to sign the Acceptance of Office form

Cllr Cole signed the Acceptance of Office form

7. The Chairman to sign as a correct record the minutes of the Parish Council meeting held on 13 April 2022

Approved and signed

8. To adopt the General Power of Competence

Agreed that Greywell Parish Council is eligible to exercise the General Power of Competence (GPC) by meeting the Prescribed Conditions (General Power of Competence) (Prescribed Conditions) Order 2012 (SI 2012/965)

9. Open the meeting to members of the public

A representative from the Greywell Road Safety Group updated the Parish Council with results from their recent road traffic survey. They confirmed 63 responses were received with the majority strongly in favour of improving road safety in Greywell. Of those who replied 98% wanted the speed limit in the village to be reduced below 30mph. Suggestions to improve road safety included a 20mph speed limit, installing Speed Indicator Devices and village gates and signs at the three entrances to Greywell

10. Receive reports

It was noted that County Councillor Glen had submitted a written report. This can be found in Appendix A

11. Consider and discuss the following planning applications:

a) Erection of an outbuilding following demolition of existing shed

The Old Vicarage The Street, Greywell, RG29 1BZ

Reference 22/00921/LBC

Agreed to Support the application

12. Update on previous planning applications

After the last Parish Council meeting on 13 April the Parish Clerk contacted the agents responsible for the approved Planning Application at The Old Dairy, White Lane, Greywell, RG29 1TL to ask if the following could be included within their Construction Traffic Management Plan:

- Because of the narrow roads in parts of the village with no passing spaces, can articulated loads be escorted through the village?

- There are safety concerns regarding some junctions in the village such as the Greywell Road onto the Nately Road. This junction is on a hill and there are blind spots with regard to vehicles travelling from both directions, the junction is also heavily used by cyclists in view of this could there be traffic signage in these areas

• There are often many cars parked along The Street, some of which are villagers cars. This makes what is already a narrow road even more difficult to negotiate. Can the Parish Council be forewarned of large loads so they can circulate information to the village suggesting cars are removed from The Street at these times
The agent has acknowledged these requests and advised “our client will do their utmost to cause as little disruption as possible”

Since the last Parish Council meeting Hart District Council has granted the following planning application: 22/00067/HOU Demolition of existing shed and erection of an outbuilding at The Old Vicarage, The Street, Greywell, RG29 1BZ

13. Agree renewal of annual subscription to Basingstoke Canal Society (£30 plus optional donation)

Agreed to renew at a cost of £30. Due to limited funds there would be no additional donation

14. Agree renewal of Parish Council insurance policy (£353.59)

Agreed to renew at £353.59

15. Approve the Electronic Payment request for May

Approved, the electronic payment request for May can be found below:

Greywell Parish Council May 2022 Electronic Payment Request

To	Item	Amount	Invoice number
Staff	Salary May 2022	£299.00	
	Home Office Allowance May 2022	£15.00	
	Total	£314.00	5/22
Staff	Expenses May 2022	£28.36	5/22
Gallagher Insurance	Renewal of annual Parish Council insurance policy (3yr LTA expires 31/5/23)	£353.59	1609972
Greywell Village Hall	Hall Hire April 2022	£10.00	220007
Greywell Village Hall	Hall Hire May 2022	Approx £10	tbc
Basingstoke Canal Society	Annual Renewal	£30.00	1779
The Community Heartbeat Trust	Annual Support	£162.00	12320
Chairmans Signature and date:			

16. Note the current financial situation and sign bank statements

Noted - The current financial situation can be found in Appendix B. The balances as at 13 May 2022 were:

Current Account: £5017.91

Savings Account: £6226.12

17. Discuss providing specific councillor mail addresses

Hampshire Association of Local Councils (HALC) strongly recommend Councillors use an email address provided to them by their Parish Council when carrying out council business. This not only protects the Parish Council, but also protects the member as an individual. Using a dedicated council provided email address ensures any data contained within it remains the property of the Parish Council. The Parish Council also needs to consider their obligations under the Data Protection Act 2018 and the Freedom of Information Act 2000. A dedicated email address set up by our website provider also ensures that when a Councillor leaves the Parish Council their email account is shut down.

Agreed to purchase individual email addresses for each Councillor from the Parish Councils website provider at a cost of £21.60 (inc VAT) per address per annum

18. Review and approve the Parish Council Privacy Notice

Reviewed and approved, the next review date will be May 2023

19. Review the Greywell procedure for the Death of a National Figure (replacement Councillor for Sue O'Neill)

The Earl of Malmesbury had put his name forward and this was agreed by all Councillors present. In the event that Cllr Barter is away when it is necessary to implement the procedure agreed Cllr Cole will act as his replacement. The Parish Clerk will update the "Death of a National Figure" document to reflect these changes and will also check that more than one member of the Church is aware of where the Book of Condolence is kept

20. Speed watch update

Cllr Mogg reported that 3 Speed Watch sessions had taken place since 13 April. The first session captured 4 vehicles going over the 30mph speed limit, the second session captured no speeding vehicles and the final session captured 3 speeding vehicles. Cllr Mogg felt the Speed Watch checks show a reduction in the village speed limit to 20mph is warranted, however it was also noted that when standing by the roadside it can appear that vehicles are travelling faster than is confirmed by the indicator device. The sessions have been generally been between 9-10am and 3.30-4.30pm, it is hoped a future session will be held earlier in the morning to capture rush hour traffic

21. Fibre Broadband update

Cllr Mogg reported that there has been no update from Open Reach. Once further information is received this will be circulated to the village

22. Update regarding Jubilee celebrations for the village

In his role as a member of the Jubilee Committee Cllr Cole advised of the following celebrations that have been arranged for the village:

2-4 June Flower Festival at St Marys Church

4 June Tennis Tournament

4 June BBQ at the Fox and Goose

4 June Queens Ball at the Village Hall

5 June Dog Show in the field next to the Village Hall

5 June The Street will be closed between 10am-6pm for a Street Party

5 June Bake Off Competition in the Village Hall

5 June Afternoon Tea in The Street and Village Hall

2-5 June A Jubilee tree will be planted in the autumn. The siting in Church Meadow will be agreed over the Jubilee weekend

Further information and tickets for each activity can be found at greywell.info and on the QR code on posters around the village

23. Update regarding the village website, www.greywell.info

Cllr Cole advised that with the help of a villager the village website has recently been updated specifically in line with the village Jubilee celebrations. Further information regarding other updates will be provided at the next Parish Council meeting

24. Discuss and agree a schedule of jobs for the County Lengthsman (bi-monthly litter picks already requested)

In addition to litter picking agreed to ask the Lengthsman to cut back any foliage and clean all roads signs in the village during their July visit.

The Lengthsman spent a lot of hours cleaning the ditch at the Waterworks last year and so it was agreed to leave this from the schedule of jobs for the time being. Cllrs Barter and Cole will check other ditches in the village and clearance of these may be added in the future

25. Discuss plans for an Annual Parish Meeting?

At the February Parish Council meeting it was agreed to defer a decision regarding an Annual Parish Meeting until after the May elections. There is no legal requirement for the Parish Council to call such a meeting and a meeting of this type must be held between 1 March-1 June. Agreed that the Parish Council will not call an Annual Parish Meeting this year

26. Agree dates for Parish Council meetings for the remainder of 2022 (July, September, November)

Agreed to hold the next Parish Council meeting during the last two weeks of July, pending Cllrs availability. As not all Cllrs were present agreed to defer a decision regarding the September and November meetings

There being no other business the meeting finished at 19.18pm

www.greywell.info

Email: parishclerk@greywell.info

Appendix A

COUNTY MATTERS – HAMPSHIRE FOCUS/MAY 2022

County Councillor Jonathan Glen
HCC Member for Odiham, Hook & The Western Parishes
Email: jonathan.glen@hants.gov.uk Tel: (01256) 763643

Hope everyone had a good Easter break and are now looking forward to the May Bank Holidays. If you, like me, are getting fed up with all the alarming national news, please let me share with you some of the good work currently going on in Hampshire.

Homes for Ukraine

The County Council is working with local district and borough councils, as well as key local partners such as the NHS and Hampshire Constabulary, to prepare for the provision of immediate support and assistance to Ukrainians arriving in Hampshire under the Government's Homes for Ukraine scheme. An initial £100,000 has been set aside to provide immediate support and assistance.

The position is developing rapidly and remains fluid. Several key areas of activity are currently being prioritised: a process for home visits is being put in place; individual sponsors will be contacted by the County Council regarding these, as soon as they have been formally notified by Government of an impending arrival

- a process is also being set up to allow sponsors to receive a 'thank you' payment of £350 per month direct to their bank accounts.
- DBS checks are required of all sponsors under the Homes for Ukraine scheme, as well as enhanced DBS checks for hosts who will have Ukrainian children staying with them. These will commence as part of the home visit process and will be undertaken by HCC.
- guest families will be assisted with school admissions so that formal education can continue as soon as possible; queries about school places can be directed to admissions.team@hants.gov.uk
- the County Council's adult social care team is liaising with NHS representatives regarding how support will be provided. GP support and the provision of crisis mental health assistance is a key consideration.

A dedicated 'Support for Ukraine' webpage (www.hants.gov.uk/ukraine) has been set up and is being regularly updated with the latest information, together with signposting to updates from central Government.

Covid-19 update

Changes have occurred to the national Covid testing regime, as part of the Government's 'Living with COVID' plan, which has been made possible largely thanks to the successful vaccination programme; this has placed the UK in a strong position to now treat Coronavirus like other respiratory diseases.

Recent changes include the closure of testing sites for people with symptoms and the end of the provision of free tests for the general public in England. Anyone wishing to get tested will be able to purchase an LFD test from pharmacies.

Limited free symptomatic testing will continue for a small number of at-risk groups and will also remain available to social care staff. Guidance on testing arrangements for visitors to care homes is provided on the [gov.uk webpages](http://gov.uk/webpages).

The current data shows a picture of increased COVID-19 activity and continued high case rates across all ages in Hampshire, with the highest rates currently among 35-39 year olds, and rising infections in the those aged 60+. Despite hospitalisations decreasing since the peak of the Omicron wave, there is a slight upward trend in those admitted to hospital with COVID-19, which HCC's Public Health team are monitoring closely, alongside outbreaks within the community.

More information can be found on the 'Keep Hampshire Safe' web page at www.hants.gov.uk/socialcareandhealth/coronavirus/covid-changes-faqs.

New Community Pantries

Five new Community Pantries are opening in Hampshire with support from the connect4communities programme, led by Hampshire County Council. Each pantry will help families who are facing hardship to access food at reduced prices. There is now at least one community pantry in each of the 11 districts in the HCC local authority area, with a total of 20 across Hampshire. For more information visit www.connect4communities.org

Roads

The countywide clear-up following the severe storms in February continued into March. Storm Eunice alone generated over 5,000 reports with the highways team attending to almost 2000 fallen, damaged or dangerous trees, many of which needed emergency or urgent works. Specialist teams continued to inspect and prioritise tree related issues throughout March.

In addition, across the county 11,395 square metres of carriageway were resurfaced in February, 16,521 gullies and other drainage was cleared and 4,905 potholes were repaired.

The Task & Finish group set up to investigate 20mph speed limits in residential areas has had its first meeting and will now begin reviewing the evidence. The outcome is expected later in the year.

It is worth noting that there is a different process to reporting rights of way issues to HCC, as opposed to Highways issues. Residents should use this link, which enables the team to raise a job order and update the complainant.

[Problems on rights of way | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/problems-on-rights-of-way).

As ever, if you have any questions or comments on the issues raised here, please share your thoughts with me on jonathan.glen@hants.gov.uk. If relevant, please also include your written permission to use and send on your email to the appropriate departments for action.

Greywell Parish Council Monthly Sheet for May 2022 (Appendix B)

Lloyds Current Account

Balance as at 7 April 2022

£6213.82 (agrees statement dated 29 April 2022)

Payments

Date	To	Amount
14 April 2022	Hampshire Association of Local Councils (Invoice 5020)	£174.09
14 April 2022	C Gallop (Grass Cutting 2022-2023)	£200.00
14 April 2022	Do The Numbers (Invoice 12/1204)	£125.00
14 April 2022	Parish Council Savings Account (as per minute ref 13 April 2022-12)	£6213.82
3 May 2022	Staff salary & Home Office Allowance April 2022	£314.00

Receipts

Date	From	Amount
11 April 2022	Hart District Council (Precept)	£5831.00

Balance as at 13 May 2022

£5017.91 (agrees on line statement dated 13 May 2022)

Lloyds Savings Account

Balance as at 7 April 2022

£12.26 (agrees statement dated 6 May 2022)

Receipts

Date	From	Amount
14 April 2022	Parish Council Current Account	£6213.82
9 May 2022	Interest	£0.04

Balance as at 13 May 2022

£6226.12 (agrees on line statement dated 13 May 2022)

Total Balance as at 13 May 2022

Lloyds Current Account	£5017.91
Lloyds Savings Account	£6226.12
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	£11244.03

Chairmans Signature and date:

Greywell Parish Council July 2022 Electronic Payment Request

To	Item	Amount	Invoice	Type
Staff	Salary July 2022	£299.00		
	Home Office Allowance July 2022	£15.00		
	Total	£314.00		SO
Staff	Expenses July 2022	£0.66		EP
Hampshire Association of Local Councils (HALC)	Knowledge & Core Skills Training Course (Cllr Muir)	£117.60	5257	EP
Greywell Village Hall	Hall Hire July 2022	£10.00 (approx)	tbc	EP
Upper Bridge Enterprises	Annual Renewal	£340.63	1271	EP
Chairman	Chairman Allowance	£50.00		EP
Chairmans Signature and date:				

Greywell Parish Council Monthly Sheet for July 2022 (Appendix B)

Lloyds Current Account

Balance as at 13 May 2022

£5017.91 (agrees statement dated 31 May 2022)

Payments

Date	To	Amount
20 May 2022	The Community Heartbeat Trust Invoice 12320	£162.00
20 May 2022	The Basingstoke Canal Society Invoice 1779	£30.00
20 May 2022	Greywell Village Hall Invoice 220007	£10.00
20 May 2022	Came & Company Invoice 1609972	£353.59
20 May 2022	Staff Expenses May 2022	£28.36
23 May 2022	Greywell Village Hall Invoice 220012	£15.00
30 May 2022	Staff Salary & Home Office Allowance May 2022	£314.00
30 June 2022	Staff Salary & Home Office Allowance June 2022	£314.00

Receipts

Date	From	Amount
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Balance as at 15 July 2022

£3790.96 (agrees on line statement dated 15 July 2022)

Lloyds Savings Account

Balance as at 13 May 2022

£6226.12 (agrees statement dated 7 June 2022)

Receipts

Date	From	Amount
9 June 2022	Bank Interest	£0.05
11 July 2022	Bank Interest	£0.05

Balance as at 15 July 2022

£6226.22 (agrees on line statement dated 15 July 2022)

Total Balance as at 15 July 2022

Lloyds Current Account	£3790.96
Lloyds Savings Account	£6226.22
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	£10017.18

Chairmans Signature and date:

Greywell Parish Council Q1 Accounts 30 June 2022

Incoming Payments

	Predicted 2022-2023	Already received
Precept	£5831.00	£5831.00
Bank Interest	£0.00	£0.09
VAT refund	Not included in budget	£0.00
Totals	£5831.00	£5831.09

Outgoing Payments

	Budget 2022-2023	Already paid	What's left in the budget
Salary	£3588.00	£897.00	£2691.00
Home Office Allowance	£180.00	£45.00	£135.00
Clerk's Expenses	£50.00	£0.00	£50.00
Administration	£75.00	£23.63	£51.37
Insurance	£350.00	£353.59	-£3.59
Audit	£125.00	£125.00	£0.00
Venue Hire	£100.00	£25.00	£75.00
Website Management	£162.50	£0.00	£162.50
Repairs and Maintenance	£800.00	£335.00	£465.00
Training	£0.00	£0.00	£0.00
Subscriptions and Donations	£350.00	£204.09	£145.91
Chairmans Allowance	£50.00	£0.00	£50.00
Grants	£200.00	£0.00	£200.00
VAT (not included in budget)		£31.73	
Totals	£6030.50	£2040.04	£4022.19

Balance Carried Forward 31/3/22	£6226.08
ADD Total receipts (as above)	£5831.09
LESS Total payments (as above)	£2040.04
	£10017.13

Current Account as at 30/6/2022	3790.96
Savings Account as at 30/6/2022	£6226.17

Total **£10017.13**



Civic Offices
Harlington Way
Fleet
Hants
GU51 4AE

Greywell Parish Council
23 June 2022

Dear Chair and Council members,

After a year in post, I am finally writing to you to connect and to let you know how we are getting on at Citizens Advice Hart. We continue to provide free, impartial, confidential and independent advice to anyone who needs it. We hold the Advice Quality Standard for the quality of advice we give, and all of our advisers go through a comprehensive training program to ensure they meet the standards required to offer a trusted service for Hart residents.

We would be delighted to have the opportunity to present information on the work we do to your council and would like to include the council in plans for future Citizens Advice developments and discuss your residents' needs. We are keen to enable our services to be more easily accessed by your residents.

Due to the cost-of-living crisis, rising energy bills and inflation at a record high we are seeing more and more clients coming to us for crisis support. Demand for our service now far outweighs capacity and we keenly need to invest in our service and increase our volunteer base. A third of our calls go unanswered as our volunteers are so busy seeing clients – we may be that lifeline for someone calling in a desperate situation. Many come to us who have hit rock bottom, can't afford to buy food or pay their bills and heat their homes. This situation is only going to get worse as autumn begins. A client only last week said to us after receiving our support, 'You have saved my life.' We need to secure **funding for a dedicated Adviceline assessor** so we can be on the end of the phone to take that call.

Focus on Outreach - Our strategic aim for 2022/2023 is to ensure we meet the needs of our community. We aim to improve access to our services for those who are struggling with mental health, disability, digital exclusion and living in rural areas with limited transport links. We would very much like to offer appointments in the heart of the community and are looking for **funding for an outreach adviser** to deliver our service throughout Hart.

[e help@citizensadvicehart.org.uk](mailto:help@citizensadvicehart.org.uk) | [w citizensadvicehart.org.uk](http://www.citizensadvicehart.org.uk) | t 01252 878435

Citizens Advice Hart is an operating name of Citizens Advice-Hart District Ltd. Charity registration number 1113777. Company limited by guarantee. Registered number 5746008 England. Authorised and regulated by the Financial Conduct Authority FRN:61762. Registered office: Civic Offices, Harlington Way, Fleet GU51 4AE

The average cost of recruiting and training a volunteer adviser is £970 a year which covers their training, equipment, and expenses. We currently have 39 volunteers working with us and the support of local donations allows us to keep their knowledge and training up to date. We recently launched a **'Sponsor a Volunteer'** campaign to ask for local businesses and supporters to make a donation.

Whilst we are hugely grateful for the support we receive from Hart District Council; our general advice service plus central overheads are not covered by our core local authority grant. We would be very grateful if you would consider Citizens Advice Hart this year when drawing up your list of grants or donations.

Thank you in anticipation for considering us.

I would love to meet you in person so do please get in touch if any of you would like to meet for a coffee.

Warm wishes



Sam Mabbott

CEO Citizens Advice Hart

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