

# GREYWELL PARISH COUNCIL

**The next meeting of Greywell Parish Council  
will be held in the Village Hall at 6pm on Wednesday 6 September 2023**

Beverley Bridgman, Parish Clerk - 31 August 2023



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**Members of the public and press are warmly invited to attend the Parish Council meeting as observers and are permitted to speak during the public session only (item 4). The public session is at the Chairmans discretion and is for a maximum of 15 minutes. During this time residents are invited to give their views to the Parish Council on issues on this agenda or to raise issues for consideration on a future agenda. Members of the public are permitted to speak for up to 3 minutes each.**

## Agenda

1. Receive and accept apologies for absence
2. Receive and note any declarations of interest relevant to the Agenda
3. The Chairman to approve as a correct record the minutes of the Parish Council meeting held on 5 July 2023
4. Open the meeting to members of the public
5. Receive reports
6. Consider and discuss the following planning application:
  - a) Erection of a detached garage with home office/storage at first floor  
Hobbes, Dorchester Way, Greywell, RG29 1BX  
Reference 23/01924/HOU
7. Update on previous planning applications
8. Approve the Electronic Payment request for September
9. Note the current financial situation
10. Update from the Parish Council Road Safety Working Group
11. Update from the Parish Clerk regarding the County Lengthsman Scheme
12. Discuss and agree Councillor roles and responsibilities
13. Agree Parish Council response (if any) to the Hart Settlement Capacity and Intensification Study
14. Note the date and time of the next meeting (15 November 2023)

Email: [parishclerk@greywell.info](mailto:parishclerk@greywell.info)

An agenda pack is available at [www.greywell.info](http://www.greywell.info)

**GREYWELL PARISH COUNCIL**  
**Minutes of the Greywell Parish Council meeting**  
**held in the Village Hall at 6pm on 5 July 2023**

**In attendance: - Cllr M. Barter, Cllr R. Cole, Cllr H. Mogg and Cllr L. Muir**

**Also in attendance - Beverley Bridgman (Parish Clerk), District Cllr J. Kennett**

**Draft minutes subject to confirmation**

**1. Receive and accept apologies for absence**

Apologies received from The Earl of Malmesbury

**2. Receive and note any declarations of interest relevant to the Agenda**

None

**3. The Chairman to approve as a correct record the minutes of the Parish Council meeting held on 24 May 2023**

**Approved** and signed

**4. Open the meeting to members of the public**

No members of the public attended the meeting

**5. Receive reports**

District Cllr Kennett provided a verbal report:

- A number of new Planning Officers and Enforcement Officers have been employed in the Hart District Council Planning Department
- There is no new information regarding the warehouse planning application at Lodge Farm, North Warnborough
- Planning permission has been granted for 60 bed care home and 30 dwellings at Land On The West Sides Of Alton Road, Odiham

**6. Consider and discuss the following planning application:**

**a) Demolition of existing garage and erection of a detached annexe with habitable accommodation at first floor. Glazed link. Internal alterations to house, including alterations to modern fenestration**

**Old Wharf House, Hook Road, Greywell, RG29 1BT**

**References 23/01252/HOU and 23/01253/LBC**

**Comments to be submitted on 6 July 2023**

**Discussed** - agreed the Parish Council will submit a comment of support but ask that the Conservation Officer ensures building materials will be in sympathy with both the Greywell setting and adjacent listed building

**7. Approve the Electronic Payment request for July 2023**

**Approved** - The electronic payment request and copies of all invoices had been circulated to Councillors prior to the meeting. The approved request can be found below:

<b>Staff</b>	Salary July 2023	£316.94		
	Home Office Allowance July 2023	£16.50		
	Total	<b>£333.44</b>	07/23	SO
	Expenses June/July 2023	<b>£3.20</b>	07/23	EP
<b>Greywell Village Hall Committee</b>	Hall Hire July 2023	<b>£6.00</b>	230013	EP
<b>Information Commissioners Office</b>	Renewal of Data Protection Fee	<b>£35.00</b>	ZA267323	DD

### **8. Note the current financial situation**

**Noted** - The current financial situation can be found in Appendix A. The balances as at 29 June 2023 were:

Current Account: £5429.79

Savings Account: £5774.25

### **9. Note the first quarter accounts**

**Noted** - The first quarter accounts can be found in Appendix B

### **10. Approve the Greywell Parish Council Dignity at Work Policy and Training Policy**

**Approved** - the policies will be added to the Greywell website

### **11. Discuss Parish Council response (if any) to the Hart Local Cycling, Walking and Infrastructure Plan**

**Discussed** and agreed no Parish Council response to be sent

### **12. Update from the Road Safety Working Group**

Note the update provided was from the Parish Council Road Safety Working Group and not the Greywell Road Safety Group which is not linked to the Parish Council.

Cllr Cole advised there was no new information to update from the Parish Council Road Safety Working Group.

The report and findings from the Hampshire County Council (HCC) 20mph Task & Finish Working Group are expected to be presented to the HCC Cabinet meeting in July; once this update is publicly available the Parish Council Road Safety Working Group will re-contact HCC to discuss next steps for road safety measures in Greywell

### **13. Confirm the date and time of the next meeting and agree the date and time of the November meeting**

**Confirmed** the next Parish Council meeting will be held at 6pm in the village hall on Wednesday 6 September.

**Agreed** the November meeting will be held at 6pm in the village hall on Wednesday 15 November

### **14. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting whilst confidential business is discussed**

**Agreed** to close the meeting to the press and public under the Public Bodies (Admission to meetings) Act 1960

### **15. To discuss confidential business regarding the Lengthsman Scheme**

**Discussed** - agreed the Parish Clerk will contact the lead of the "cluster" for the Lengthsman Scheme and gather information for further discussion at a future Parish Council meeting

**There being no other business the meeting finished at 6.40pm**

Email: [parishclerk@greywell.info](mailto:parishclerk@greywell.info)

[www.greywell.info](http://www.greywell.info)

## Greywell Parish Council Monthly Sheet for July 2023 (Appendix A)

### Lloyds Current Account

Balance as at 18 May 2023

£6626.69 (agrees statement dated 31 May 2023)

#### Payments

<b>Date</b>	<b>To</b>	<b>Amount</b>
25 May 2023	Staff Expenses May/June 2023	£3.35
25 May 2023	Do The Numbers Ltd Invoice 12/1380	£125.00
25 May 2023	The Community Heartbeat Trust Invoice 16441	£162.00
25 May 2023	Hampshire Association of Local Councils Invoice 5726	£174.52
25 May 2023	Whitewater Valley Preservation Society Invoice 23/24	£30.00
25 May 2023	Came & Company Invoice 1609972	£353.59
26 May 2023	Greywell Village Hall Invoice 230010	£15.00
30 May 2023	Staff Salary & Home Office Allowance May 2023	£333.44

#### Receipts

<b>Date</b>	<b>From</b>	<b>Amount</b>
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**Balance as at 29 June 2023**

**£5429.79** (agrees on line statement on 29 June 2023)

### Lloyds Savings Account

Balance as at 18 May 2023

£5770.57 (agrees statement dated 7 June 2023)

#### Receipts

<b>Date</b>	<b>From</b>	<b>Amount</b>
9 June 2023	Bank Interest	£3.68

**Balance as at 29 June 2023**

**£5774.25** (agrees on line statement on 29 June 2023 )

#### **Total Balance as at 29 June 2023**

Lloyds Current Account	£5429.79
Lloyds Savings Account	£5774.25
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	<b>£11204.04</b>

**Chairmans Signature and date:**

**Greywell Parish Council Q1 Accounts 30 June 2023**

**Incoming Payments**

	<b>Predicted 2023-2024</b>	<b>Already received</b>
<b>Precept</b>	£6685.00	£6685.00
<b>Bank Interest</b>		£10.76
<b>VAT refund (not in budget)</b>		£0.00
<b>Totals</b>	<b>£6685.00</b>	<b>£6695.76</b>

**Outgoing Payments**

	<b>Budget 2023-2024</b>	<b>Already paid</b>	<b>What's left in the budget</b>
<b>Salary</b>	£3803.00	£950.82	£2852.18
<b>Home Office Allowance</b>	£198.00	£49.50	£148.50
<b>Clerk's Expenses</b>	£50.00	£0.00	£50.00
<b>Administration</b>	£75.00	£0.00	£75.00
<b>Insurance</b>	£389.00	£353.59	£35.41
<b>Audit</b>	£138.00	£125.00	£13.00
<b>Venue Hire</b>	£100.00	£15.00	£85.00
<b>Website Management</b>	£332.00	£0.00	£332.00
<b>Repairs and Maintenance</b>	£800.00	£335.00	£465.00
<b>Subscriptions and Donations</b>	£350.00	£204.52	£145.48
<b>Chairmans Allowance</b>	£50.00	£0.00	£50.00
<b>Grants</b>	£200.00	£0.00	£200.00
<b>Training</b>	£200.00	£0.00	£200.00
<b>Adverse Possession</b>		£43.35	
<b>VAT</b>		£27.00	
<b>Totals</b>	<b>£6685.00</b>	<b>£2103.78</b>	<b>£4451.57</b>

No budget/agreed to be paid from reserves  
Not included in budget as can be re-claimed

Balance Carried Forward 31/3/23	£6278.62
ADD Total receipts (as above)	£6695.76
LESS Total payments (as above)	£2103.78
	<b>£10,870.60</b>

Current Account as at 30/6/2023	£5096.35
Savings Account as at 30/6/2023	£5774.25

**Total** **£10,870.60**

Greywell Parish Council September 2023 Electronic Payment Request

<b>To</b>	<b>Item</b>	<b>Amount</b>	<b>Invoice</b>	<b>Type</b>
<b>Staff</b>	Salary September 2023	£316.94		
	Home Office Allowance September 2023	£16.50		
	Total	<b>£333.44</b>	9/23	SO
<b>Staff</b>	Expenses August/September 2023	<b>£29.24</b>	9/23	EP
<b>Upper Bridge Enterprises</b>	Annual Renewal of website services	<b>£340.63</b>	INV-1506	EP
<b>Chairmans Signature and date:</b>				

## Greywell Parish Council Monthly Sheet for September 2023 (Appendix B)

### Lloyds Current Account

Balance as at 29 June 2023

£5429.79 (agrees statement dated 30 June 2023)

#### Payments

<b>Date</b>	<b>To</b>	<b>Amount</b>
30 June 2023	Staff Salary and Home Office Allowance June 2023	£333.44
5 July 2023	Staff Expenses June/July 2023	£3.20
10 July 2023	Greywell Village Hall Invoice 230013	£6.00
18 July 2023	ICO Annual Renewal	£35.00
31 July 2023	Staff Salary and Home Office Allowance July 2023	£333.44
30 August 2023	Staff Salary and Home Office Allowance August 2023	£333.44

#### Receipts

<b>Date</b>	<b>From</b>	<b>Amount</b>
14 July 2023	Transfer from Lloyds Savings Account	£4000.00
18 August 2023	HMRC VAT re-claim	£135.27

**Balance as at 31 August 2023**

**£520.54** (agrees on line statement dated 31 August 2023)

### Lloyds Savings Account

Balance as at 29 June 2023

£5774.25 (agrees statement dated 7 July 2023)

#### Payments

14 July 2023	Transfer to Lloyds Current Account	£4000.00
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#### Receipts

<b>Date</b>	<b>From</b>	<b>Amount</b>
10 July 2023	Bank Interest	£3.92
9 August 2023	Bank Interest	£6.94

**Balance as at 31 August 2023**

**£9785.11** (agrees on line statement dated 31 August 2023)

### **Total Balance as at 31 August 2023**

Lloyds Current Account	£520.54
Lloyds Savings Account	£9785.11
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	<b>£10305.65</b>

**Chairmans Signature and date:**